

TLNA Council Meeting

June 8, 2017

Festival Foods Conference Center, 7:00 pm

Present:

Patty Prime, Elena Duncan, Patrick Heck, Sarah Herrick, Bob Klebba, Richard Linster, Jessi Mulhall, Keith Wessel, Karla Handel, Mark Bennett, Tyler Lark, Steve Wilke

Alder Ledell Zellers, Officer Ken Snoddy, Gigi Holland, Jennifer Keeley Yonda, Andrew Keeley Yonda, Chris Petykowski, Liz Stolz, Andy Adams, Kira Loehr, Trisha Progige, Jean Espenshade, Don Jones, John Belknap, Bob Hemaver, Christi Bachmann, Tom Mohr, Ashley Bowman, Karen Banaszack

TLNA Council focus for 2017 is transportation safety in our neighborhood.

Call to order 7:00 pm

Patrick Heck moves to approve May's minutes, Sarah Herrick seconded. Minutes approved unanimously. See <http://www.tenneylapham.org/web-data/news/minute/052017.pdf> for minutes.

Introductions

1. Neighborhood Officer Report -

Officer Ken Snoddy in for Officer Lewis: ksnoddy@cityofmadison.com

- Patty Prime reports neighbors having trouble crossing the street on Few and Gorham. Officer Snoddy will set up a speed check for that area.

2. James Madison Park concerns

Gigi Holland: gigiholl@sbcglobal.net, Ashley Bowman, Officer Snoddy

- Gardener at Gates of Heaven for 22 years. Concerned with parking lot congestion Friday evening through the weekend. She has observed double parking, gridlocked parking with entrance, and parking on the grass. 28 stalls and 2 handicapped stalls. She is concerned about a "powder keg" and safety if there is an issue - how will police or fire trucks enter? Parking

enforcement (city parking) office only has a recording. Suggestion that there be an ordinance and that its followed.

- Discussion:
 - Two cameras will be installed in James Madison Park - one on the basketball court and one at the shelter.
 - Park Ranger is available 9am - 11:30pm, 7 days a week - 235-0448. Please call them for parking concerns. There are plans to “re-stripe” the parking lot and also a plan to have increased observance based on Gigi’s complaint.
 - If people are drinking, getting aggressive or children are left in cars, call 911.
 - Park closes at 10pm.
 - TLNA will distribute information regarding this issue to the listserv.

3. 943 E. Dayton St. Seeking Support

Jennifer and Andrew Keeley Yonda: andrewkeeleyyonda@gmail.com

- They would like to split their lot in half - idea is to eventually have two houses, but the first step they are taking is to draw the new lot line. Their lot is designated as TRC4. They are requesting a variance(s). They have met with Matt Tucker (zoning administrator). They are seeking support from TLNA.
- Discussion
 - Bob Klebba asked what they plan to do with the new lot. Answer: Create a new home for themselves on the new lot, and rent out the current home. Two single family homes, one in each lot. Plan to build a two-story, traditional home.
 - Richard Linster asked if they have spoken with neighbors. Answer: Yes. Some are present at the meeting.
- Next step: TLNA recommends neighbors contact Keith Wessel with their opinion. TLNA will review this feedback before making a motion.

4. Resurface Blair Street in 2018

Chris Petykowski: cpetykowski@cityofmadison.com Tom Mohr: tmohr@cityofmadison.com

- Purpose of project: replace deteriorating asphalt pavement on N. Blair Street, replace utilities, replace curb and gutter and sidewalk as needed. Project limits: North Blair Street from East Gorham Street to East Washington Avenue.
- See Project Summary for more details “North Blair Street Reconstruction Assessment District - 2017, project ID 11470” (**PDF ATTACHMENT**)

- There will be another public meeting, but it's best to submit public feedback early to Chris Petykowski cpetykowski@cityofmadison.com, Glen Yoerger gyoerger@cityofmadison.com, Mark Winter mwinter@cityofmadison.com, and Tom Mohr tmohr@cityofmadison.com and copy Ledell Zellers district2@cityofmadison.com.

5. The Avenue Club: Three events in the parking lot, seeking support

Liz Stolz: lstolz@foodfightinc.com

- Here to share feedback and hear more feedback.
- See attachment, "TLNA Council & Neighborhood Meeting June 1st" (**PDF ATTACHMENT**)
- Especially would like to move forward with the Wisconsin Fish Boil at Wednesday, August 16 at 6pm. The second two events are the tailgate events (Sept. 9 and Nov. 18). These are all ticketed events.
- See "Potential Summer Events in Avenue's Parking Lot" for more information.
- Documents from recent meeting with neighbors in Appendix A-D
- Discussion
- Tyler Lark makes a motion to write a letter of support, Bob Klebba seconds, for the Fishboil with the condition there is no entrance or exit from Curtis Court **APPROVED** All Ayes
- Tyler Lark makes a motion to write a letter of support for one tailgate event on Sept. 9 with the following conditions - **APPROVED** Ayes - 6, Nays - 2, Abstentions - 2
 - No amplified music
 - No additional lights
 - No entrance or exit from Curtis Court
- Next Step: TLNA to have an evaluation process to see how the tailgate goes (assuming it happens). Liz Stolz will update us when she has more information about the planning of any events.

6. Testing a Facebook group

Andy Adams: andy.adams@gmail.com

- Facebook group (as opposed to a page) is way for members (community, council) to communicate with one another. It would be in addition to, not replace, current methods of communication.
- Andy will draft a proposal of next steps, including guidelines. He is working with Patty and Marta.

7. Transportation Safety Update

- Developed a survey and used it at the bike-to-work week event, and will also bring it to the party in the park, and will send it out on listserv, etc.

8. Council Chair reports

- Lisa Hoff, Social Chair
 - Absent
- Patrick Heck, Development Chair
 - Patrick added that the majority of Houden houses were vacated on May 31 per agreement with city.
 - Appendix E for up-to-date report
- Tyler Lark, Parks Chair
 - No update
- Elena Duncan, Area Rep
 - No update
- Steve Wilke, Business Chair
 - Planters should be completed by this weekend
- Bob Klebba, Transportation Chair
 - No update
- Jessi Mulhall, Newsletter Chair
 - No update
- Richard Linster, Membership Chair
 - 33 members added since last meeting paying \$350 in dues for a total paid up membership of 154 and \$1595 in annual dues.

9. Elected Official Reports

Alder Ledell Zellers --district2@cityofmadison.com

- James Madison Park master plan. Hoping to get out Request for Proposals in the Fall.
- Programed inspections - not complaint driven, but identifying certain blocks at a time (preventative repairs). Keith, Richard, and Patty met with Ledell and identified several blocks for programed inspection.

- If anyone knows of a street tree that has a yellow dot under powerlines, email Ledell because the city has widened their budget for saving these trees.

9. President comments

Patty Prime

- Party in the Park, Reynolds Field, June 11, 4:00 – 7:00
- Art Walk on June 25, 1:00 – 5:00 <http://www.tenneylapham.org/web-data/pdfs/2017artwalk.pdf>

Motion to Adjourn by Steve Wilke, and seconded by Mark Bennet.

Adjourned at 9:02 pm.

Appendix A --Avenue neighborhood meeting agenda

TLNA Council & Neighborhood Meeting June 1st

Potential Summer Events in Avenue's Parking Lot

The Avenue Club pays homage to the classic supper club by serving up creative variations of classic food and drinks in our updated mid-century modern setting. Each dish and every drink taps into the familiar comfort of family and friends, from the first sip of an Old Fashioned to the last slurp of an ice cream drink.

This year we are doing a series of Throwback Dinners – The Wisconsin Fish Boil, Camp Wannadrinki Cocktail Dinner, The Tiki Dinner, and The Mad Men Dinner. Each theme and menu has something to which all ages can relate, or for some experience this nostalgia for the first time.

Wisconsin Fish Boil - Wednesday, August 16 6pm

The Fish Boil began in Door County as an inexpensive way to feed a crew of hungry lumberjacks or fishermen, and lived on as a way to bring neighbors together in a community. Today it is not only an excuse for gathering over a cold beer; it is an essential part of Wisconsin cuisine. But you don't have to travel to Door County to partake in this classic event; we've got the fish and fixins—along with a cocktail or two—not far from a lake of our own.

This will be predominantly an indoor event, but the actual fish boil cooking process will be conducted on the East side of the parking lot between the hours of 4-8pm. Guests will be outside approximately between 6:30-7:30 – There will be no alcohol consumed in the parking lot. Approvals pending:

- *Temporary Food License*
- *TLNA approval*
- *Fire inspection*

This year we are also doubling down with our Badger game day support. For Badger home games, we will continue to run the Badger Shuttle to and from Camp Randall Stadium for \$10 per person (\$15 including a Bloody Mary). Also this year we would like to host two Tailgate events in our parking lot.

Tailgate #1 – Saturday September 9th (vs FL Atlantic) TBD***

- Hosted with Yahara Bay Distillery & Wisconsin Brewing Company
- Will be ticketed, an employee checking ids, guests in wristbands
- Area would be fenced off from the rest of the parking lot
- Would like to have game projected on the eastside wall with sound
- 100 person max

Approvals pending:

- *Off premise Alcohol license*
- *Temporary Food License*
- *Amplified sound permit*
- *Conditional Use*
- *TLNA approval*
- *Fire Inspection*

Tailgate #2 – Saturday November 18th (vs Michigan) TBD***

- Hosted with Titos Handmade Vodka & Break Thru Beverages
- Will be ticketed, an employee checking ids, guests in wristbands
- Area would be fenced off from the rest of the parking lot
- Would like to have game projected on the eastside wall with sound
- 100 person max

Approvals pending:

- *Off premise Alcohol license*
- *Temporary Food License*
- *Conditional Use*
- *Amplified sound permit*
- *TLNA approval*
- *Fire Inspection*

***** Tailgate Logistics**

\$25 includes two 16oz draft beers, a brat or burger with chips, round trip ride to the game on Badger Bus

\$15 (Designated Drivers) includes two sodas, a brat or burger with chips, round trip ride to the game on the Badger Bus

11am GAME TIME

- Gate opens at 8:30am
- Bus leaves at 9:30am
- Last call at game end
- Gate closes one half hour after game (approximately 3:30pm)

2:30pm GAME TIME

- Gate opens at 11am
- Bus leaves at 1pm
- Last call at game end
- Gate closes one half hour after game (approximately 7pm)

7pm GAME TIME

- Gate opens at 4pm
- Bus leaves at 5:30pm
- Last call at 9:30pm – SOUND OFF
- Gate closes at 10pm – NO EXCEPTIONS

Appendix B --Avenue Events Security Plan

210 Martin Luther King Jr. BLVD.
Madison, WI 53703

RE: Conditions for Temporary B/Class B Retailers License

Dear Council Members,

The Conditions for the Temporary B/Class B Retailers License will be addressed as follows:

1. Violation of any of the conditions, approved plans, alternative conditions or requirements, shall be grounds for denial of applications for subsequent events or for action for suspension or revocation of licenses by the Common Council, for prosecution of any ordinance violation, or combination of the above. Licenses and permits aside, the licensee or permittee agree to the termination of an event if the Police Chief determines activities are or will become dangerous or when necessary to protect public health, safety or welfare.

Avenue Club & Bubble Up Bar agrees that a violation of any of the conditions, approved plans, alternate conditions or requirements, shall be grounds for denial of applications for subsequent events or for action for suspension or revocation of licenses. Licenses and permits aside, The Avenue agrees to the termination of an event if the police chief determines activities are or will become dangerous or when necessary to protect public health, safety or welfare.

1. Over-Service, Over-Consumption, and Serving Intoxicated Persons is prohibited (See document titled, "Over-Service, Over-Consumption, and Serving Intoxicated Persons".) Licensees have the responsibility to develop and implement effective alcohol service policies, practices, staffing, employee training and management systems to prevent Over-Service, Over-Consumption, and Serving Intoxicated Persons. Organizations or enterprises planning what is deemed a high-risk event, or with a record of intoxicated persons issues, or serving fortified alcohol products, or serving non-standard serving sizes (pint of beer) shall articulate their specific plan for responsible consumption.

Avenue Club & Bubble Up Bar has training and procedures in effect in the event of over service, over consumption and serving intoxicated persons. Ticket includes two 16oz beers, brat or burger, and a ride to the event. For patrons staying – 12oz beers and 10oz mixers will be available to purchase. As this event is considered a high risk event, the overconsumption plan requires the following actions to be taken by The Avenue Club & Bubble Up Bar staff: the patron will immediately be cut off from service, a manager notified, and the guest be escorted to a contained area where he/she will be observed and cared for until appropriate travel accommodations or a responsible caregiver is present.

1. At least one licensed beverage operator shall be present and able to see at all times the activities of those persons serving and selling alcoholic beverages. The licensed beverage operator or the designated licensed operator in charge, and security personnel, security supervisors, and crowd manager shall maintain absolute sobriety while on duty.

There will be at least three licensed beverage operators present and at all times. Management, staff of The Avenue, security personnel, security supervisor and crowd manager shall maintain absolute sobriety while on duty.

1. Bartenders, servers, and crowd assembly facilitators (whether paid or volunteer) shall not be impaired by alcohol or drugs while on duty.

Staff (whether paid or volunteer) shall not be impaired by alcohol or drugs while on duty.

1. Persons manifesting intoxication or who cannot legally be in a licensed premise shall not be admitted.

Persons manifesting intoxication or those who cannot legally be in a licensed premise shall not be permitted to enter this event. This is a ticketed event. There will be a check in area (adjoining the main entrance of Craftsman). All other designated areas shall be cordoned off by temporary fencing. At the entrance, a ticket shall be presented, photo ID shall be checked, ensuring legal drinking age, and a bracelet and tasting glass shall be issued to each approved patron.

1. Only plastic serving containers shall be allowed outdoors and outside the normal premise area.

Avenue Club & Bubble Up Bar will only be using disposable cups & plate ware within the designated area.

1. The organization or licensed premise shall provide a reasonable number of signs indicating:
 - a. No Carrying Outs/Open Intoxicants (sidewalk, street, alley, parking lot or other public place)

Event Hours

11am GAME TIME

- Gate opens at 8:30am
- Bus leaves at 9:30am

- Last call at game end
- Gate closes one half hour after game (approximately 3:30pm)

2:30pm GAME TIME

- Gate opens at 11am
- Bus leaves at 1pm
- Last call at game end
- Gate closes one half hour after game (approximately 7pm)

7pm GAME TIME

- Gate opens at 4pm
- Bus leaves at 5:30pm
- Last call at 9:30pm
- Gate closes at 10pm – NO EXCEPTIONS

- a. Alcohol Sales/Service Hours posted in service areas

The Avenue Club & Bubble Up Bar and The Food Fight marketing team will provide ample signage

1. All permits shall expire or end at 10:00PM at the latest. All alcohol sales and service shall end thirty (30) minutes before closing. When an expanded premise period ends, the regular licensed premise description and operations resume.

See 7 a. & b.

1. Staffing/Security
 - a. The permit holder should have staffing levels sufficient to effectively monitor the entrances, exits, patron conduct, and alcohol consumption.

There will be one security lead per 50 people (2 max). One will be stationed at the entrance/id check (south side) and another stationed at the exit (north side). All will be clearly uniformed in brightly colored "staff" attire and Avenue staff will be floating throughout the space.

- a. At ingress/egress points there shall be an adult member of the sponsoring organization, or for a regularly licensed premise an employee or security guard, to prevent inappropriate entry of minors, entry of intoxicated persons, and alcoholic beverages from being carried or passed out of the area.

The two security members will be supervisors covering the entrance/exit

- a. Staff & Security persons should be distinctively and uniformly attired—that is, easily identified.

All security staff will be clearly uniformed in brightly colored "staff" attire and will be stationed throughout the event.

- a. Staff & Security persons should be distributed evenly throughout the establishment and not just at the door.

Staff will also include a manager, a bartender, & two servers. All staff will be distributed throughout the event.

- a. For every five security guards (if any) there should be one designated security supervisor, to ensure a minimal span of control.

A staff supervisor will be in charge of the security detail.

- a. The Police Department is authorized to require additional security if they feel it is necessary.

The maximum capacity for this event will not exceed 100 persons, if required by the Madison Police Department we will hire additional outside professional security staff.

1. The licensed area is subject to inspection by police officers and Building, Fire & Electrical Inspectors at any time. Officers may be equipped with stationary, mobile and personal video devices. While a Police Officer's presence may not be required at all events, it shall be at the discretion of the Chief of Police as to whether or not, and how many, Madison Police Officers will be required at or consequential to any special event. Event sponsors will be responsible for payment of officer(s) service based on the time-and-one-half rate plus benefits and all overhead costs.

The Avenue Club & Bubble Up Bar understands the licensed area is subject to inspection by police officers and building, fire and electrical inspectors at any time.

1. The organization or licensed premise shall discourage patrons from obstructing sidewalks and roadways adjacent to its areas. If, given the size, nature, history or timing of the event, queuing can reasonably be anticipated, the licensee/permittee shall have a plan for patrons awaiting admittance. (Patrons awaiting admission should be placed in a line that does not block egress, obstruct sidewalks or conflict with traffic flow. Individuals who will not be admitted due to occupancy limitations and the departure rate, should be encouraged to leave the area.

Patrons awaiting admittance may wait inside The Avenue Club & Bubble Up Bar. The entire event, including the admittance area shall be in a private parking lot. In the event of a queue, the ticket holders will line up along the snow fenced wall. No public sidewalks shall be obstructed.

1. The occupancy load shall be monitored in real time by use of a system or devices. Employees responsible for occupancy counts shall be aware of the occupancy limit. Occupancy counts should include staff and performers.

Ticketed patrons shall not exceed 100 guests and will be monitored at the only entrance (1 entrance/2 exits) by a monitoring device.

1. A minimum of one crowd manager is required whenever the assembly occupancy is reasonably expected to be 250 or more. A crowd manager should have the experience and expertise to design, implement and supervise facility security, crowd management, and emergency preparation activities. Where the occupant load exceeds 250, additional crowd assembly facilitators (CAF) shall be provided at a ratio of 1 CAF for every 250 occupants, unless otherwise approved or required. CAF's may include supervisors, staff, security and officers. A CAF shall have received sufficient briefing or training to have a conceptual understanding of what to do, if not a specific assignment, in the event of a fire, severe weather, medical emergency, crowd incident, serious act of violence, hazardous materials, transportation mishap, and power loss.

Crowd will not exceed 100 ticket holders and 10 staff workers. Avenue will provide 2 crowd managers/crowd assembly facilitators (Manager on duty and Security stationed at exit). They will be trained and have sufficient understanding of what to do in the event of customer unruliness, fire, severe weather, medical emergency, crowd incident, serious act of violence, hazardous materials, transportation mishap, and power loss.

1. The licensed or expanded premise area shall be clearly delineated, by a fence if outdoors. The fence shall completely enclose the area, except for ingress/egress which shall not exceed twelve (12) feet in width. The enclosing fence shall be either one six (6) foot high minimum fence or two four (4) foot high fences placed at least twenty-four (24) inches apart. The fence provided shall be of chain link or snow fence or of an equivalently non-penetrable material.

The premises of the event will be clearly enclosed by two four foot high temporary snow fence as described above.

1. If tents or temporary structures will be used, approval must be granted by Building, Fire & Electrical Inspectors (meeting with City staff). (Tents or temporary structures used less than 180 days, and in excess of 120 square feet shall comply with the current State of Wisconsin Enrolled Building Code Chapter 31 titled "Special Construction" and reference code sections.)

Tents will be used pending the approval of building, fire, and electric inspectors. Food sold will be met within proper food and health inspection code.

1. There shall be a sufficient number of toilet facilities (permanent and/or temporary) to accommodate the size and nature of the event, as approved by the Building Inspector (see worksheet). (Toilet facilities shall comply with State of Wisconsin Enrolled Building Code Chapter 29 titled "Plumbing Systems".)

There are restroom facilities available within The Avenue Club & Bubble Up Bar (3 lady, 3 male and 1 unisex).

1. Waste receptacles shall be provided, based on the reasonably expected number of patrons, and emptied as necessary during the event. Gathered waste and litter shall be placed in dumpster-type receptacles for temporary storage. All litter and other matter from that event shall be gathered from the enclosed area and immediate vicinity after the event.

Mobile waste & recycling receptacles shall be placed at each corner of the fenced in space. A permanent central area containing 1 recycling dumpsters and 1 refuse dumpster shall be maintained.

1. All Temporary Class "B" (picnic) Beer, Temporary "Class B" (picnic) Wine and/or Temporary Expanded Premise Licensees/Permitees shall provide comprehensive general liability insurance, blanket contractual liability insurance and insurance covering liability for acts or omissions arising out of the organization's sale or dispensing of alcoholic beverages in the amount of \$1,000,000 per occurrence naming the City of Madison as an additional insured and shall, by the acceptance of the permit or license, be deemed to agree to indemnify, defend and hold the City of Madison harmless for all damages of any variety and shall provide the City Clerk a certificate of insurance establishing the above coverage before any such permit shall be issued.

A certificate of insurance will be forwarded to the city within two weeks of application submission.

1. For large or high-risk events, applicant is required to submit a supplemental detailed security, traffic, and parking plan to the Police Department for review and approval. Final approval of those plans including, but not limited to, barricading, fencing, private security staffing and police officer staffing will be made by the Chief of Police or his/her designee.

The Avenue Club & Bubble Up Bar agrees to submit any supplemental detailed security, traffic, and parking plan to the police department or any Madison official.

If you have any questions, or require any additional information, please contact me at 608-257-6877.

Thank you,
Liz Stolz, Manager
1128 East Washington Avenue
Madison, WI 53703

Appendix C--

Appendix D--

Appendix E -- TLNA Development Report

**For TLNA 8 June 2017 Meeting
By Patrick Heck**

See TLNA development website for more details.

-- Houden Properties (700 block E. Johnson, south side)

The Houden development team presented a n updated proposal at the 6th TLNA Steering Committee meeting on June 1. The minutes and slides from that meeting will be posted on the TLNA website shortly. The Steering Committee is in the process of drafting a summary report which will be sent to TLNA Council

prior to our July monthly meeting when it is anticipated that the developer will make a presentation and ask for support. This proposal still includes saving one 3-flat home and one single-family home, as well as moving 1 multi-flat to a vacant lot on the same block. They are also still proposing moving 3 additional houses to other sites in the neighborhood. 5 multi-flat rental homes would be demolished. The 8 moved/demolished homes would be replaced by 3 new buildings with about 80 parking stalls underneath and a total of 80 apartments on the site. They anticipate that the new structures will be 3 full stories with lofts on a 4th mezzanine level and will include 3 new ground floor commercial spaces. The first floor of 751 E. Johnson would be converted to retail.

-- Messner Site (1326 E. Washington)

Dane County's Request For Proposals (RFP) for an operator for a potentially mixed-use and/or affordable and market rate housing development is expected to be released in the early summer timeframe. The RFP evaluation and selection team is expected to include a TLNA representative, but that process has not yet been finalized that we've heard.

-- RPG (Blount/Johnson)

The Planned Development portion (Blount/Dayton Streets) has been approved by the City, as was the new mixed-use building on E. Johnson. It is expected that demolition of the 2 houses, plus moving of another to E. Dayton, will begin in June/July, assuming all permits are obtained. The 2 new buildings are likely to be started in the summer/early fall. The entire project should take 10-12 months.

-- Homeless Resource Center (615 E. Wash)

The day shelter on E. Washington across from the Salvation Army is expected to open in October 2017. A name for the Center has been chosen – The Beacon.

-- Salvation Army (630 E. Wash)

At the request of the developers the May 24 Steering Committee meeting did not take place. They are reportedly working further on the design. They may start the City's approval process in the summer of 2017, but their financing for the affordable units will not be applied for until later in 2017/2018, hence construction would begin late in the summer of 2018. Opening of the new Salvation Army and the apartments would be in mid-2019.

-- Stone House (1000 block E. Wash)

Construction continues on the high rise (The Lyric) and parking garage, as well as the 4-story building along Mifflin/Brearily that will have mostly affordable apartments. The Lyric is expected to open in August. There is no word on plans for the eastern portion of the block that was earlier proposed for Summit Credit Union's headquarters.

-- Veritas Village (Reynolds Crane Lot)

Construction is well underway on these 189 apartments with an August opening expected for the phase along Mifflin and some of Livingston. The Dayton St. phase is expected to open in October.

-- Galaxie (800 block E. Wash)

Construction continues on the 24 Starliner Condos along E. Mifflin. Opening of that 4-story building is expected in the summer of 2017. Note that the 3-story building closest to Festival Foods will be

apartments rather than condos - there are about 19 units in that 3-story building with the lower 2 floors being live-work units.